



# Sri Mukambika Mahadeva Hindu Shrine

श्री मूकाम्बिका महादेव हिंदू मन्दिरः



December 05, 2025

## Willamette Valley Hindu Temple

Subject: Hall Rental Policy

General Conditions and Contributions for use of the WVHT Hall.

1. WVHT facilities will be available for booking on a first-come, first-served basis. In case of a planned activity or festival by one of the temple committees, the facility will not be available for rent. Please reach out to the specific committee to combine your event with their planned activity.
2. Renting the hall includes access to the sanctum - the furniture, audio equipment including two wired microphone, one wireless microphone, and the sound system, and puja supplies; prasad-serving and eating area; refrigerator for storing food; kitchen-basin area for washing purposes; utility closet with surface-cleaning supplies; and two restrooms, Throughout the reservation, one to two volunteers will be onsite to assist as needed.
3. The facility may be reserved by the Willamette Valley community for any Sanatana Dharma religious purpose (such as puja-related ceremony). Hawan rituals are currently prohibited due to fire-safety concerns and extensive preparations needed for the same. The facility may also be used for a combination of puja-related and festival-related cultural celebrations. No paid tickets may be sold for events organized at the temple—its facilities are reserved exclusively for community use and are not intended for commercial purposes.
4. The application form must be completed online and sent to SMMHS Board with the details of the event. Form link: <https://forms.gle/zThV3vrxfHGuBmXC8>. The board shall approve the reservation request after reviewing the form. Events can be booked no later than 10 days prior to the event date to ensure enough review time and find volunteers. The board will review requests within 1-2 business days and respond via phone call.

5. The contribution amount is determined by the proposed use of the facility (see details below). Contribution must be made within 2 days after the event has been reviewed.
6. The event's attendance is capped at 80 people (including people of all age-groups), a limit set to comply with fire-code regulations, ensure safety, and match the available parking capacity on the premises.
7. All WVHT facilities are strictly cigarette smoke free, alcohol free and drug free. Bringing firearms, explosives into the facilities is also prohibited. Don't come to the temple under alcohol or drug influence. Violators will be asked to leave the premises and will incur additional penalty.
8. Only vegetarian food (i.e., cooked without ingredients containing egg, fish, chicken, meat-based items as well as usage of onions and garlic) is permitted on the premises. Cooking is not permitted and use of temple microwave/appliances for heating food is also not allowed. The renter is responsible for bringing their own supplies (plates, spoons, etc.) for serving food.
9. The facility will be provided in clean conditions, and it is expected that the user will return the facility in the same clean condition.
10. All garbage should be neatly tied and dumped in the garbage dumpster located outside the facility at the end of the event.
11. Please ensure that children in the party do not play on the pedestal or meddle with temple equipment such as microphone sets, chairs, tables etc. Parents should keep a close watch to prevent any incident.
12. Kindly park the vehicles in the marked parking spaces. Do not park where there is a "No Parking" sign posted.
13. Do not play music or any other audio equipment outside the facility to respect neighborhood privacy, especially since there is an elementary school nearby.
14. The renter is fully responsible for any damage to the property that occurs during the rental period and will receive a repair invoice for any such damage. A refundable security deposit of \$100 is required for every booking. The deposit will be returned in full after the event concludes, provided the property is left clean and undamaged. If any damage is discovered or the space is left in an unclean condition, the deposit will be applied toward cleaning fees or repair costs.
15. The facilities cannot be used for political purposes. The facilities must only be used for the purpose described in the application form.
16. WVHT is not liable for any personal injuries/property loss or accidents that might happen during the rental period.
17. To cancel the review or an approved rental, contact the Board Vice President, Bhaskar Eldurkar at [+1 \(541\) 207-7067](tel:+15412077067) or [eldurkarb@gmail.com](mailto:eldurkarb@gmail.com), at least 24 hours before the event.

### **Contribution Schedule**

| Type of Event  | Contribution  |
|--|---|
| Religious/puja-related ceremony  | \$108/3 hours. You may book the facility in multiples of 3 hours. |
| Festival cultural celebration/tradition (e.g., garba)                            | \$150/3 hour. You may book the facility in multiples of 3 hours.  |
| Refundable security deposit (returned after the event concludes – see point 14). | \$100/per event   |

\*You can stack up types of events, for instance, 3 hours of puja ceremony and 3 hours of festival celebration.

*Shared on behalf of the SMMHS Board,  
Communications Coordinator*

*The Board: All members of the SMMHS Board  
board@wvhindutemple.org*